

Tender Form No. _____

Sold To _____

Terms & Conditions for the Disposal of Aluminium/Wooden /Glass Partitions /Furniture and other miscellaneous items from SCO 341-342 (Second Floor), Sector 34-A, Chandigarh.

Issued by:

Office of Chief Engineer (IP)
Punjab PWD B&R, Branch,
SCO 33-34-35, First Floor,
Sector 34-A, Chandigarh
Phone: 0172-4381111 (Ext. 219)

TERMS AND CONDITIONS

Terms and condition for the disposal are under:

1. The earnest money of Rs. 10,000/- in form of D.D. shall be submitted by tenderer alongwith his tender. The material shall be disposed to the highest bidder. In case the highest bidder does not lift the material within the period of 72 hours (including holiday, if any) after his bid has been accepted the earnest money shall be forfeited and the material shall be offered to the next higher bidder and so on.
2. The articles/material can be inspected on any working day at SCO No. 341-342, 2nd Floor, Sector 34-A, Chandigarh. A list of the articles/material to be disposed of is at schedule-A of this tender document.
3. The tender would be accepted as per the terms and conditions of the Tender and no further condition, of any kind, by bidder shall be accepted.
4. The conditional tenders shall be straightway rejected. Any incentive linked with the rates shall be treated as conditional.
5. The tender form shall be filled with words and figures as typed or in ink. Any tender form filled with pencil shall be rejected.
6. All the taxes as applicable shall be paid by the successful tenderer himself.
7. Telegraphic tenders or tenders received through e-mail shall not be accepted.
8. Each and every tenderer shall attach document of residence proof (Ration Card/Voter Identity Card/Aadhaar Card) with his tender.
9. The letter for acceptance of tender/sale letter shall be issued to the successful bidder on the same day after opening of the bids at SCO 33-34-35, First Floor, Sector 34-A, Chandigarh.
10. The highest bidder shall not have the option to withdraw his offer and if the highest bidder withdraws his offer after his bids has been submitted, the earnest money submitted by him/her as per para 1 above, shall stand forfeited and the tender will be allotted to next ranked bidder.
11. Every tenderer shall attach one latest passport size photo, copy of his PAN Card with his tender form.
12. The material shall be delivered only to the successful bidder.
13. If the date of opening of the tender happens to be a holiday, the tenders shall be opened on the next working day at the same place and time as notified in the Tender Notice.
14. In the event of the tender being submitted by a firm, it must be signed separately by each member thereof, or in the event of the absence of any partner, it must be signed on his behalf by a person holding power of attorney authorizing him to do so, or in the case of company, the Tender should be signed by a person authorized by its Board of Directors. The signature on the tender would be deemed to be authorized signatures.
15. The tenderer will quote his offer according to the "as is where is" basis.
16. All taxes shall be as applicable under law and shall be deposited by the successful tenderer with the concerned authorities himself.
17. The material shall be dismantled/removed on "as is where is" basis from the 2nd floor, SCO 341-42, Sector 34-A, Chandigarh.
18. The Courts at Chandigarh shall have the exclusive jurisdiction for the purpose of any Court case.
19. The office of Chief Engineer (IP) shall not be responsible for any damage to the material during transportation from the site to the place of choice of the tenderer.
20. All the columns of the tender form shall be properly and exhaustively filled in. The rates shall not be over-written. Rate shall be mentioned both in figures as well as words. Where there is a discrepancy between rates in figures and words, the rate in words will govern.

21. Any omission in filling the column of rates shall altogether debar a tenderer from being considered.
22. Chief Engineer (IP) reserves the right to accept or reject any tender without assigning any reason whatsoever.
23. Every tenderer shall deposit earnest money of Rs. 10,000/- in the shape of Demand Draft in the favour of Punjab Infrastructure Development Board. The 25% value of the tender amount shall be deposited in cash or DD immediately by the successful bidder on the declaration of the highest bidder. The remaining 75% amount shall be deposited within the next 72 hours or before lifting the material whichever is earlier.
24. The time for taking/ lifting the material as mentioned in para no 23 shall be deemed to be the essence of the terms and conditions of the tender and in case the successful tenderer fails to take possession of the material within the period prescribed, the delayed possession shall be subject to 20 percent penalty per day of the bid amount.
25. Any cutting/overwriting in the tender form must be attested by tenderer, otherwise tender will be rejected.
26. The cost of the Tender Form/Tender Document will be Rs. 100/- (Rupees one hundred only) and will be non refundable. The Tender Form/Tender Document can be obtained on any working day from the Superintendent O/o Chief Engineer (IP), SCO 33-34-35, First floor, Sector 34-A, Chandigarh. In case the tenderer downloads Tender Document from the website then the cost of the same i.e. Rs. 100/- shall have to be deposited before the submission of Tender. The cost of Tender Document can be paid in cash/postal order/demand draft in favour of Punjab Infrastructure Development Board.
27. The receipt issued by the office for the purchase of tender form must accompany the tender without which tender will not be accepted/ considered.
28. Each tender must be enclosed in a separate envelope properly sealed and addressed to the Chief Engineer (IP), SCO 33-34-35, First floor, Sector 34-A, Chandigarh. The tender envelope must be super scribed "Tender for the purchase of disposable material". Tender must reach o/o Chief Engineer (IP), SCO 33-34-35, First floor, Sector 34-A, Chandigarh on or before 08.06.2017 by 12:30 PM.
29. No tender will be considered unless and until all the documents are properly signed.
30. The material shall be removed by the successful bidder at its own expenses. He shall neither claim to be entitled to payment for any damage that material may suffer during the process of taking physical possession. This office shall be under no liability whatever for any delay in removal and taking the possession of the material by successful tenderer and same will be at the successful tenderer's risk.
31. The Contractor acknowledges that he has made himself fully acquainted with all the conditions and circumstances under which the material is to be disposed off, to be given possession and with all the terms, clauses, conditions, specifications and other details of the terms and conditions and the successful bidder shall not be evading any of the obligation under the contract.

Chief Engineer (IP)
Pb. PWD B&R Branch
Chandigarh

Certificate of Acceptation

I/we hereby quote my rates to purchase, dismantle and remove the articles/material on "as is where is" basis in the manner in which and within the time specified as set forth in the terms and conditions of contract at the lump-sum cost of Rs. _____ (Rupees _____). The conditions in paras 1 to 31 of the Terms & Conditions will be binding upon me/us in the event of the acceptance of my/our tender.

I/we herewith enclose Demand Draft of Rs. 10,000/- as earnest money. If I/we fail to dismantle and take possession of the material as per the set conditions and deposit the full lump-sum cost within 72 hours of the acceptance of my/our tender, the above amount of earnest money may be forfeited and we shall not object to the same.

Specimen Signatures

- 1.
- 2.
- 3.

Attested Authority,

..... (Signature) Name :

Address :

**Schedule – A (List of Items to be disposed-off at
SCO 341-42, Second Floor, Sector –34-A, Chandigarh**

A. HDM Room

1. Fixed wooden storage

B CHD Room

1. Fixed wooden Storage

C SE(IP) Room

1. Wooden office Table with Side Table
2. Fixed wooden storage
3. Vertical blinds

D CE(Central) Room

1. Wooden office Table with Side Table
2. Fixed wooden storage
3. Vertical blinds

E EE(IP)-1 Room

1. Wooden office Table with Side rack
2. Fixed storage
3. Vertical blinds

F Committee Room

1. Fixed wooden storage
2. Vertical blinds
3. Wooden flooring

G CE(IP) Room

1. Wooden flooring
2. Wooden partition with Glass

H Hall

1. Aluminum Partition in hall
2. Photostat Machine = 1 no.
3. Fax Machine = 1 no.
4. Split Air conditioners = 2 Nos.
5. Window Air conditioners = 2 Nos.
6. Office Table = 4 Nos.
7. Fixed wooden work stations =6 nos.
8. Reception Table = 2 Nos.
9. Main Door Aluminum = 1 Nos.
10. Aluminum Door = 6 Nos.
11. Wooden Door = 3 Nos.
12. Pantry sliding aluminum door = 1 Nos.
13. Door (Aluminum) Frame = 5 Nos.
14. Fixed Wooden Storage = Fixed with wall
15. Tube Set (Complete set with 2 tubes, chocks) = 28 Nos.
16. CFL Round Shape concealed light = 9 Nos.
17. T5 square concealed light set = 4 Nos.
18. False ceiling entire floor

J All Second floor Office Area

1. Electrical wiring with fitting, Switches, Plugs, Sockets, Plates etc.

