

Request for Proposal (RFP) for Selection of Agency for Providing Manpower for Fare Collection, Housekeeping and Security Services (“the Project”) for Bus Rapid Transit System (BRTS) in Amritsar City

Answers to Pre Bid Queries

Date: 18 October 2016

Issuing Authority: Punjab Metro Bus Society

Sr. No	Clause No.	Page No.	RFP Reference	Queries/ suggestions provided by the Bidders	Responses
1.	Part B: Bid Summary, Sr No 10	17	Award Criteria a) The Bidder quoting the lowest Management Fee shall be declared as the L1 or Preferred Bidder provided such fee shall not be Non responsive in terms of unrealistically lower or higher than internal estimate or market rate or Good Industry Practice. The Bidder whose quote found to be non-responsive shall be liable for rejection.	This tender is not only for supplying manpower but to manage and maintain the cash collection, solid waste management and maintain security. Thus there should be a minimum limit for the management charges i.e. not less than the estimated management fees etc. There must be a clause clearly stated in RFP/TENDER DOCUMENTS that under estimated service charges/ management charges will be rejected by the authority.	No Change in RFP conditions. Please refer to Sr No 10 of Part B Bid Summary of RFP
2.				The house keeping material to be consumed should be at actual. Or a provision of some fixed amount to be reimbursed towards material to be consumed. There must be the maximum limit affirmed for the reimbursement for the cost of the housekeeping material/consumables. Please clear the verifying and approving procedure for the invoice submission. The Bonus Act – 1965 (amended in 2015) applicable please mention in Technical and Financial Bid.	No change in RFP. Please refer Sr. No. 1 and Sr No 2 of Addendum 1.
3.	57 to 67	27 to 29	Reimbursable Expenses	All the statutory like minimum wage, PF, ESI, Bonus, Gratuity, Leaves, Uniforms are to be reimbursed at actual as and when it is due.	No change in RFP conditions.
4.	Appendix 10	41	Indicative Format of Price Proposal		Please refer Sr No 4 of Addendum 1.
5.	Annexure C	58 to 60	Annexure C: Total Manpower Requirements	The House keeping staff nos. Is too less in proportion to the no. of bus terminals spread over 31 kms stretch. Request to re calculate the same. The no. of Housekeeping staff should	Please refer Sr No 5 of Addendum 1.

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				<p>be one for every 3 terminals at least. i.e. 15 nos. Per shift.</p> <p>At least one team leader/in-charge for the security and housekeeping staff must be added to the manpower requirements for smooth functioning and controlling of the manpower.</p>	
6.	Annexure E	64	Annexure E: Min. wages as per Department of Labour	<p>As per Punjab Government notification (copy attached)the security guards are in skilled category. So we propose Security guards in skilled category, Housekeeping in semiskilled category and Fare collectors in Highly skilled category.</p> <p>The wages for the security guard should be as skilled workers category. (please refer Gazette No-S.O. 94/C.A.1111948/Ss.3and5/2012.-With reference to the Government of Punjab, Department of Labour, Notification No.S.O.29/C.A.11/1948/Ss 3andS/2012 dated the 30th day of May, 2012, page 13-14</p>	Please refer Sr No 6 of Addendum 1.

Note: All other terms and conditions of the RFP shall remain unchanged unless and otherwise provided in response above. This response to pre-bid queries shall constitute part of the RFP document.